

ALTON HIGH SCHOOL

ALTON COMMUNITY UNIT SCHOOL DISTRICT NO. 11

4200 HUMBERT ROAD
ALTON, ILLINOIS 62002



Michael Bellm
PRINCIPAL- 474-1817

Administrative Staff

John Bannister
Assistant Principal
474-1810

Mike Brey
Assistant Principal
474-1827

Melissa Edwards
Assistant Principal
474-1815

Stacey Franke
Assistant Principal
474-2212

Amy Golley
Assistant Principal
474-1812

Dorothy Mosby
Assistant Principal
474-1847

Jeff Alderman
Athletic Director
474-6974

**ATHLETIC EVENTS
HOTLINE**
463-2027

Welcome to the 2016-17 school year at Alton High School. We will be conducting the mandatory registration for high school students the week of August 1-4 in the Commons at AHS. Students must be registered the week of the 1st in order to start classes on the first day, which is August 18th. The following schedule is the guideline for when parents/guardians should register their students. Families with more than one high school student may register all their AHS students at the same time, the day of the oldest student.

ALTON HIGH SCHOOL - REGISTRATION

MONDAY, AUGUST 1st	11:00 AM – 7:00 PM	SENIORS
TUESDAY, AUGUST 2nd	11:00 AM – 7:00 PM	JUNIORS
WEDNESDAY, AUGUST 3rd	11:00 AM – 7:00 PM	SOPHOMORES
THURSDAY, AUGUST 4th	11:00 AM – 7:00 PM	FRESHMEN

This year's AHS registration remain in the same format as last year, so that student chromebooks will be the last station. Each family will sign the agreement about the chromebook at this station and all returning students will get their chromebook. Freshmen and new students will receive their chromebooks during the first two days of school. Each student will view a video about the chromebooks during suspended curriculum during the first two days of school. This video will also be available for parents to view at www.altonschools.org.

The following information is attached for your convenience. Please take time to review this information in order to better prepare for registration.

- Proof of Residency/Important Dates/Downloadable Forms – *This is a list of documents that satisfies the proof of residency criteria, some important upcoming dates, and a list of forms that you can download at home and fill out in advance to speed up the registration process.*
- AHS Registration Station Sheet – *This sheet will provide a brief description of each station at registration including any fees that may apply.*

Other important information regarding this year's registration process:

- Department of Human Services/ISBE letter must be presented at registration to waive supplemental fees

We look forward to serving you during this exciting time as we prepare for the new school year. If you have any questions or need assistance, please call 474-2700. We hope you are having a wonderful summer!



ALTON HIGH SCHOOL REGISTRATION
2016 - 2017

Registration has 14 stations. Please be sure to stop at each one to find out if the station applies to you. Listed below are the stations along with a brief description of each. Any station that involves fees has an asterisk (*) beside it and **the fees are in bold print**.

1. **ID & Proof of Residency**

In order to update our records you need to provide a valid driver's license or state ID and two approved proofs of residency. Examples of these are listed on a separate page.

2. **Fee Sheets**

Carry the fee sheet with you through registration. Any fees incurred will be documented on the Fee Sheet. You will also pick up information to verify phone numbers and emergency contact information, as well as the consent form. These will be turned in at station 9 – Student Agenda Handbooks and Calendars.

3. *** Athletic Information & Physicals**

Athletic information including medical consent and insurance waivers are available at this station. Completed physical forms and updated shot records should be turned in here. **The athletic fee is \$85.**

4. **Household Income Application & Fee Waivers**

You may sign up for free or reduced lunch at this station. If you have an original Direct Certification letter, please bring it with you. Money can be deposited into the student's account for purchase of lunch items from the cafeteria. Please note this takes a separate check.

5. *** Student IDs & Student School Pictures** (By: HR Imaging)

Each student will have their picture taken for their yearbook photo and student ID. They will receive an ID at this station and will need to wear it to school on the first day. You will receive a separate mailing from HR Imaging with packaging and pricing information. **If you want to purchase additional photos, bring that envelope with payment to this station**

6. *** Record Clearance**

Past records are checked to see if students have any outstanding debts that need to be paid. These outstanding debts may come from lost or damaged books, charged ID's, lost equipment, etc. **If you owe money, it will be added to the fee sheet and can be paid along with Student Fees at the Fee Payment station.**

7. *** Fee Payment**

The Student Fees for this year are \$100. The total for parking, record clearance, and athletics can be paid on the same check as the Student Fees.

8. *** Student Parking**

Seniors and Juniors who meet the criteria and qualify for a parking space will pick up parking permits here. **The cost is \$50 which covers the school year.** This cost will be added to the fee sheet and paid at the Fee Payment Station. All prior fees must be paid to receive a parking pass. Students will need to have their license plate number in order to pick up their parking hang tag.

9. **Student Agenda Handbooks & Calendars**

Each student and/or parent must sign a receipt as proof of receiving a Student Agenda Handbook and a copy of the Alton School District Calendar. Signing the receipt verifies the student is responsible for the information in the handbook and calendar. When you sign this, you are signing the internet agreement and information about photo release and field trips. You will also need to verify the student's social security number.

10. **Student Schedules**

Students will receive their class schedules here. Unless there is an error with your schedule, schedules will not be changed. Class size (balance) and staffing are determined based on student requests. Changes to the schedule impact these areas and will not be accommodated. Once you finish registration, we encourage the freshmen and new students to tour the building and locate their locker and classrooms.

11. **Bus Information**

Each student will need for their address to be verified or corrections can be made. Every student, whether riding a bus or not, will need to turn in a form. Representatives from Illinois Central will be available to answer questions. Information regarding bus routes and stops will be available beginning on August 12 on the district website, or you may call the bus garage at 466-5400.

12. *** Student Council & Redbird Nest**

Students can sign up to be a member of Student Council at this station. All students can receive a calendar of events for the year and all freshmen will get a free t-shirt. You can sign up for the Redbird Nest which includes a T-Shirt and a pass to all regular season home games. **The Redbird Nest fee is \$20 and requires a separate check.**

13. **Redbird Store**

Get your Redbird gear! This station is sponsored by the Alton Athletic Association.

14. **Chromebook**

All families will need to go to this station to sign an agreement for the chromebook usage. All returning students will receive their chromebook here. Freshmen and new students will receive their chromebooks over the first two days of school.

Additional Points of Information:

- Driver Education Fees will be paid to the respective classroom teachers. Further instructions for these payments will be provided in class. **The Behind the Wheel fee is \$250.**
- Students involved in Band can **pay instrument rental fees of \$20 (per semester) and pep band shirt money. This requires a separate check.** Further instructions for these payments will be provided in class.
- ROTC personnel will be available throughout registration. **The ROTC fee is \$20.**
- **The PE uniform fee is \$20.** Further instructions for these payments will be provided in class.

PROOF OF RESIDENCY

If you have moved and need to update your address, or if you are enrolling a new student, you will need to provide documentation at the Proof of Residency Station when you arrive to register. You will need a Driver's License or State ID and (2) items from the following list with the parent/guardian's current address:

utility bill (water, electric, gas, home phone, cable), sewer bill, trash bill, property tax bill, lease/rental agreement, mortgage payment, occupancy permit, public aid medi-plan card, pay check or pay stub (if address is printed), major credit card monthly bill (not random offers to apply), cancelled checks with imprinted name and address, installment loan contract from bank, residential service contract (eg., appliance repair, exterminator, window installation), checking or savings account statement, insurance policy for home or health, vehicle registration card, current vehicle emissions inspection form, or FOID card

No general mail will be accepted for registration.

In instances where you live with a friend or relative and do not have any of the above listed forms in your name, residency verification will need to be done. Please call Pam Kennedy, at the ACUSD #11 Administrative Center, 474-2600 ext. 50603 to assist you further with your residency questions.

IMPORTANT DATES

Thursday, August 11, 2016	Freshmen Orientation AHS 6:00 p.m. – Gymnasium
Saturday, August 13, 2016	NAACP Back to School Rally Killion Park 10:00 a.m.
Wednesday, August 18, 2016	First Day of School for Students (Full Day of School for Students)
Friday, August 19, 2016	Fall Sports Kick-Off Night West Elementary School - 5:00 p.m.

DOWNLOADABLE FORMS

To save time at registration, we encourage you to visit the Alton District Website at altonschools.org. On the left side of the home page, click on AHS Guidance Department. There is a section devoted to "AHS Registration". The following forms are available. They can be printed and filled out ahead of time. Fees may also be paid on-line through Family Web Access.

- Physical Forms 9th grade and the IHSA form for 10th-12th grades
- Parking Form Junior/Senior students who have earned parking privileges
- Athletic Forms Medical Consent, Participation Waiver, Athletic Code of Conduct, Concussion Form, IHSA Drug-Testing Form



AHS

A positive environment which facilitates learning through clearly defined goals, aligned assessments, and support services.